

Message Subject:

Please Consider Submitting a Proposal for Symposium or Focus Session for the 2008 March Meeting (Deadline 6/15/07)

Dear Colleagues:

Please consider submitting a proposal for a Division of Biological Physics Symposium or Focus Session for the 2008 American Physical Society March Meeting to be held in New Orleans, LA, March 10-14, 2008, we depend on your input to make the March Meeting contents responsive to your interests and to ensure that we cover as broad a range of research areas as possible. Symposia and Focus Sessions are also a great way to bring an exciting new topic to the attention of a broad audience.

Symposia are panels of 5 invited 36 minute talks on a single general theme, while Focus sessions consist of two invited talks and 9 contributed talks. While invited speakers are often established and well known, you should not restrict your consideration of invitees to such speakers. Young scientists are also welcome as invited speakers.

Neither you nor your speakers need to be APS or DBP members at the time of submission, but you will have to join to attend the meeting (themembership cost is quite reasonable).

Submitting a proposal is not difficult, but does require some planning and organization on your part. You will need to decide on a Symposium/ Focus Session topic, contact and secure participation of your invited speakers and write a brief summary of the topic and your speakers' contributions. Remember that invited speakers from last year's meeting are not eligible and that the APS and DBP do not pay travel or attendance costs except in the extraordinary case of international speakers for whom travel costs would be a significant hardship.

If you would like to propose a Symposium or Focus Session, please send a Word document containing the following information.

A. Symposium/Focus Session Title:

Please remember that we would like to attract a large audience to each Symposium and that we compete with many parallel events. If your title is too technical or specialized it may not attract a large audience. Focus Sessions may be more specialized, but must be in areas of enough current interest that they attract at least 8 contributed talks.

B. Organizer:

Name:

Affiliation:

Phone:

Email:

Postal Address:

C Description of Symposium/Focus Session (at most one page)

This description is the basis upon which the program committee will select proposals. Please describe the Symposium or Focus Session in non-technical terms (so that committee members with a diverse background can understand its relevance). You have to convince the committee that the topic is a) important b) relevant and (for Symposia) c) interesting to a broad audience. Briefly describe what each speaker will present (you do not need a final title or abstract at this time, but a preliminary indication of subject is essential) and how the presentations form a coherent whole. For Focus Sessions please explain why you believe that a Focus Session on this topic will attract a substantial number of contributed talks.

D For each speaker (5 for Symposia, 2 for Focus Sessions):

Name:

Affiliation:

Phone:

Email:

Postal Address:

Please attach to your submission a confirmatory e-mail or document from each invited speaker confirming that they will indeed attend if invited and that they are aware that they will be responsible for their own attendance costs.

E. Session Chair

You will need to identify a session chair for your proposed session (the chair could be you). The chair needs to be absolutely committed to attend the March meeting and chair the session (non-attendance may result in loss of the right to propose future sessions).

Name:

Affiliation:

Phone:

Email:

Postal Address:

If you are not the chair, please attach to your submission a confirmatory e-mail or document from the chair confirming that they will indeed attend if invited and that they are aware that they will be responsible for their own attendance costs.

The DBP program committee (6 members of the executive committee) will select proposals for invited sessions at the beginning of July. We anticipate having about 9 Symposia and 10 Focus sessions in the 2008 March Meeting.

Submit by email to the program-chair by 06/15/07:

James A. Glazier, glazier@indiana.edu

Thank you very much for helping to build the Division of Biological Physics.

James A. Glazier

Chair Elect, Division of Biological Physics of the American Physical Society